

Dawson City Council Minutes
July 5th, 2022
5:30 p.m.

The Dawson City Council met in regular session Tuesday, July 5th, 2022 at 5:30 p.m. at the Dawson City Hall Council Chambers.

Councilpersons present: Jeff Olson, Dean Petersen, Jeff Fish and Vince Adelman. Councilman Steve Tufto was absent. Also present: Mayor Randy Tensen, Acting City Manager Jill Kemen, Deputy City Clerk Kristin Daline, Public Works Supervisor Colin Lee, City Attorney Rick Stulz, Lauren Olson, Duane Hastad and Hailey Gritmacker.

Mayor Tensen called the meeting to order at 5:30 pm and everyone repeated the Pledge of Allegiance.

Councilman Olson motioned to approve the agenda with a second from Councilman Petersen. Voting in favor Councilman Olson, Councilman Petersen, Councilman Fish, Councilman Prestholdt and Councilman Adelman. Absent: Councilman Tufto. Against: None. Motion Passed.

Councilman Fish motioned to approve consent agenda item 4, June 7th Council Meeting Minutes and June 27th Special Council Meeting Minutes as well as item 13, June financials with a second from Councilman Petersen. Voting in favor Councilman Olson, Councilman Petersen, Councilman Fish, Councilman Prestholdt and Councilman Adelman. Absent: Councilman Tufto. Against: None. Motion Passed.

10 Minute Public Forum

Mayor Tensen opened the 10 minute public forum at 5:31 pm. Duane Hastad asked if anyone wants to put flowers any place Heather Nursery will donate, just let him know. Hearing nothing else, Mayor Tensen closed the 10 minute public forum at 5:32 pm.

Hailey Gritmacker addressed the Council to present on the sand volleyball courts at Gnome Park. Hailey provided a power point presentation which showed pictures of the current court, and options to expand so the courts can be used for leagues and High School volleyball practice during the summer when the gym is being renovated. Approximately \$2,100 is needed for adjustable poles that will be taken out in the winter. This will make the courts usable by men, women and youth. Larson Brothers will be providing a quote for the sand. Hailey did receive a grant of \$3,000. She will also be reaching out to Farmers for Dawson for additional costs. Option one would be to turn the current court North and South and expand the court on all sides. This will also take care of the morning and evening sun. A couple of trees would have to be removed with this option. The court could be shortened by 5' on the ends, so serving would be in the grass, not in the sand. Option 2 is to move a court across the gravel road. An area of 80' x 50' would be needed with only one tree that would need to be removed. Option 3 is an area outside the pool area, but not really an option with the new sidewalk going in. Jill met Hailey and Kurt out there to measure and thought she could possibly get away with leaving the trees. Councilman Prestholdt moved that the City go with location #1, keeping them where they are at and rotating them with a second by Councilman Fish. Voting in favor Councilman Olson, Councilman Petersen, Councilman Fish, Councilman Prestholdt and Councilman Adelman. Absent: Councilman Tufto. Against: None. Motion Passed.

Reports of officers, boards and committees

The Road & Bridge Committee Meeting Minutes were included in the packet. Hackberry Street was not part of Phase 2 initially. At the time the street condition was assessed it was decided it would only need seal coating. Since then, the condition of the street shows damage to some of the curbing and cracks in the road. Letters were sent to homeowners for feedback. The estimated cost to fix the street is \$167,000. Jill received five responses from homeowners from the letter, with only one giving a definite yes to do the repairs. Councilman Adelman asked if the street needed all new infrastructure. Jill said it would be just patch work for curb and gutter and a reclaim done similar to what was done on North 1st Street. In the long term, financially knowing that we need to do Hackberry Street in the future. The committee recommended that the street improvement go to full council. Hackberry Street will be talked about later in the meeting.

The Water/Wastewater Committee Meeting Minutes were included in the packet. The Committee went over the water agreement with LPRW and recommended changing the water rate and some of the verbiage in the contract. This will be talked about more tomorrow in the Water/Wastewater meeting. The Committee discussed a contract for maintenance of the new water tower with KLM Engineering. The contract is a 10 year service agreement with 5 year inspection intervals. Councilman Olson motioned to sign the contract with KLM Engineering for water tower maintenance with a second from Councilman Petersen. Voting in favor Councilman Olson, Councilman Petersen, Councilman Fish, Councilman Prestholdt and Councilman Adelman. Absent: Councilman Tufto. Against: None. Motion Passed. The City has received the 2nd payment of ARPA funds. Jill received an email with a price increase of 7%-30% for water meters starting July 1st. A new dehumidifier for the water treatment plant will be purchased with ARPA Funds. Colin said the old humidifier is back working again and is hard to find parts for. Councilman Adelman added that the humidifier at the treatment plant is a necessity. Councilman Petersen motioned to purchase a new humidifier at the water treatment plant with a second from Councilman Prestholdt. Voting in favor Councilman Olson, Councilman Petersen, Councilman Fish, Councilman Prestholdt and Councilman Adelman. Absent: Councilman Tufto. Against: None. Motion Passed.

Public Works Superintendent Kurt Collins

Colin Lee, Public Works Supervisor presented in Kurts absence. Storm damage included damage to the West side of the maintenance shop due to wind, a tree fell on the shelter house on 1st street, a shelter house grill will need to be replaced and Veteran's Park had trees down and damage to a disc golf basket. The last storm took a lot of time from the City crew for cleanup. This will be the last time the City crew will pick up branches. Mayor Tensen suggested finding someone who can help residents with storm cleanup in the future. Councilman Adelman suggested the City announce this in the paper. In the past the City crew has not done storm cleanup for residents.

Interim City Manager Jill Kemen

Water Meter Bids were opened. Jeff Kuhn was here Tuesday for bid opening. Dakotah Supply Group, Kanstrup meters was the only bid the City received. Lee Martin with Metering and Supply Solutions was also present during bid opening. Lee will be at the Water Wastewater meeting tomorrow to present. The Committee will discuss the bid at the meeting.

Hackberry Street letters went out to residents. This will be talked about at the Road & Bridge meeting tomorrow as far as when street repairs will be done.

EDA Update. The Small Cities Development Grant is looking to provide four commercial grants, and is currently working with 3 right now and in talks with a 4th. The program is lacking in residential grants. 18 are available, and currently have 11. If you know of anyone who would be interested let Jill know so more can take advantage of the grant.

Revolving Loan Fund- Three businesses; Gnometown Nutrition, Gundy's Cabinetry and Ken Sather Construction are utilizing the fund. Sarah Weese with CEDA is working on the paperwork.

Ordinances and Resolutions

A resolution appointing election judges was presented. Jill said the City really appreciates our election judges, so if anyone is interested to please let her know. A motion from Councilman Olson and a second from Councilman Fish to approve the resolution provided in the packet appointing election judges for the Primary and General elections this year. Lauren Olson who was present at the meeting said that she would be a judge. A second motion by Councilman Prestholdt and a second from Councilman Fish to approve the resolution appointing election judges with the addition of Lauren Olson for the Primary and General elections this year. Voting in favor Councilman Olson, Councilman Petersen, Councilman Fish, Councilman Prestholdt and Councilman Adelman. Absent: Councilman Tufto. Against: None. Motion Passed.

A resolution offering PFA G.O. Bonds with fund grant was presented. Jill mentioned this is for the sewer portion of our project with PFA. The City approved a resolution similar to this recently for clean water. This is \$3.3 million in bond and grant is \$4.7 million. Reimbursement requests need to be submitted by the City by the 15th of the month. On motion by Councilman Olson with a second from Councilman Petersen to approve the resolution offering PFA G.O. Bonds with fund grant. Voting in favor Councilman Olson, Councilman Petersen, Councilman Fish, Councilman Prestholdt and Councilman Adelman. Absent: Councilman Tufto. Against: None. Motion Passed.

A resolution approving the State of Minnesota Joint powers agreement with the City of Dawson on behalf of its City Attorney was provided by City Attorney Rick Stulz at the meeting. The agreement is to use systems and tools available over the State's criminal justice data communications network for which the City is eligible. On motion by Councilman Petersen with a second from Councilman Olson to approved the resolution to enter into a joint powers with the State, Department of Public Safety and the Bureau of Criminal Apprehension. Voting in favor Councilman Olson, Councilman Petersen, Councilman Fish, Councilman Prestholdt and Councilman Adelman. Absent: Councilman Tufto. Against: None. Motion Passed.

Old Business

An estimate and invoice from Larson Brothers was provided in the packet. Jill brought it back to Council because the bill was higher than the estimate. Council Prestholdt said that the North end of the tennis court was more mud than gravel. Larsons added fabric and gravel and took out the mud. Councilman Prestholdt thought the Council motioned to go up to \$33,000 originally. With any project, it is unknown what might run into. On motion by Councilman Olson to pay the bill with a

second from Councilman Prestholdt. Voting in favor Councilman Olson, Councilman Petersen, Councilman Fish, Councilman Prestholdt and Councilman Adelman. Absent: Councilman Tufto. Against: None. Motion Passed.

Councilman Prestholdt got an estimate to repaint the tennis courts from Al's Mercantile. He was told he would need 50 gallons to do the tennis courts. Al Tuff was in today and said when he figured how much the courts would need he figured 90 gallons, which the Council thought seemed awful high. Councilman Prestholdt would like the City to pay for the paint. Striping is not included in this estimate, and needs to be done yet. Councilman Olson would like to get two quotes for the paint. Councilman Prestholdt said that he would include sand in it to make it rougher. He will go to Al's tomorrow and tell him we have to get a 2nd quote and run to Madison or Monte to get a quote. Mayor Tensen thinks Al's quote is high compared to the quick internet search City Attorney Rick Stulz did during the meeting. Al has been bringing in 4 gallons a week in anticipating this project. Councilman Adelman would like Prestholdt get firm numbers from Al. Councilman Fish said to cap the amount the City would pay for the paint at \$4,500 in paint to get it done. Councilman Fish made the motion to purchase paint up to \$4,500 with a second from Councilman Petersen. Voting in favor Councilman Olson, Councilman Petersen, Councilman Fish, Councilman Prestholdt and Councilman Adelman. Absent: Councilman Tufto. Against: None. Motion Passed.

A proposal for long term financial management from Ehlers was provided in the packet. This plan will give the City a solid tool to help manage street project debt and plan for things such as crack sealing streets. Jill feels it's important to have this tool to help us manage the budget, especially the tight years coming in 5 years and will show where the City can cut and where we can save. This plan goes over and above any CAP improvement funds. This is a fluid document that can be changed at any time. A motion by Councilman Olson with a second from Councilman Prestholdt to approve the proposal from Ehlers long term financial management plan. Voting in favor Councilman Olson, Councilman Petersen, Councilman Fish, Councilman Prestholdt and Councilman Adelman. Absent: Councilman Tufto. Against: None. Motion Passed.

The home at 458 4th St. was purchased by the EDA for \$250. The home was going through the system as hazardous and went back on back taxes. A neighbor intends to purchase the home and get it back on the tax role. A contractor has looked at the property and the foundation needs to be replaced. The City will maintain the property in the meantime.

New Business

Pay estimate #2 from Ryan Contracting for \$2,118,686.24 was provided in the packet. Widseth has gone through the estimate and recommended Council approve it. Councilman Fish motioned to approve pay estimate #2 with a second from Councilman Petersen. Voting in favor Councilman Olson, Councilman Petersen, Councilman Fish, Councilman Prestholdt and Councilman Adelman. Absent: Councilman Tufto. Against: None. Motion Passed.

A construction update was provided at the meeting from Widseth. A FAQ will be printed in the paper next week. Construction will begin North of the river within a week or two. The Fire Department is moving trucks tonight to the school bus garage.

A Petition for Detachment from the City by Mike Thompson was included in the packet. Jill mentioned some of the verbiage in the agreement is incorrect. The City is not charging them a storm water assessment or charging for sewer. Mike is currently being charged \$240 a year for storm water CAP fees. Jill is looking for a motion to approve, or work on a challenge. The land is currently being taxed like he's in the township, and paid to the City. Councilman Adelman mentioned that the land where the old water treatment plant was off Hickory Lane has drainage issues and the water flows south to north. All that water doesn't just come from that little strip of grass. Councilman Olson motioned to oppose detachment from the City with a second from Councilman Fish. Voting in favor Councilman Olson, Councilman Petersen, Councilman Fish, Councilman Prestholdt and Councilman Adelman. Absent: Councilman Tufto. Against: None. Motion Passed. Councilman Adelman questioned a statement under item 5 in the petition, informal agreement? City Attorney Rick Stulz said he doesn't know what it is.

The Blender Co. submitted paperwork for a catering license. This is a mobile coffee shop/deli that will be in Dawson occasionally. A motion was made by Councilman Prestholdt with a second from Councilman Petersen to approve the catering license to the Blender Co. Voting in favor Councilman Olson, Councilman Petersen, Councilman Fish, Councilman Prestholdt and Councilman Adelman. Absent: Councilman Tufto. Against: None. Motion Passed.

The City was awarded \$5,000 from the Southwest Initiative Foundation for a tree program. Jill would like to start a committee to work on how the trees will be distributed to homeowners. Councilman Petersen, Mayor Tensen and Councilman Olson volunteered. Duane Hastad has provided information that will come back to the committee.

A letter from the MN Board of Peace Officer Standards was provided in the packed. Chief Stock gets audited every year. This is just stating that the Department passed.

A Thank you letter from the City of Madison was provided in the packet. This was for information only.

The Dawson Baseball Association will be hosting a region tournament the weekends of July 23rd-24th and July 30th -31st. Jerry Thompson is looking for permission from the Council to block off Elm Street at the concession stand and 1st Street by the baseball concessions. The region tournament requires an admissions fee. On motion from Councilman Prestholdt with a second from Councilman Petersen to allow closing the street for the tournament on both weekends. Voting in favor Councilman Olson, Councilman Petersen, Councilman Fish, Councilman Prestholdt and Councilman Adelman. Absent: Councilman Tufto. Against: None. Motion Passed.

Miscellaneous Announcements

The next Council meeting is Tuesday, August 2nd at 5:30 pm.

The Primary voting is Tuesday, August 9th. Polls are open 7am-8pm.

The money the City has with TD Ameritrade is being moved to Pershing per Ehlers recommendation. The City pays Ehlers \$160 to do all the investment on the \$1 million we have in that account.

Councilman Prestholdt mentioned the old benches at the pool park are in need of repair. Colin said that is something they can work on in the winter months.

Adjourn Meeting

Hearing nothing else, on motion by Councilman Petersen with a second by Councilman Adelman to adjourn the meeting. Voting in favor Councilman Olson, Councilman Petersen, Councilman Fish, Councilman Prestholdt and Councilman Adelman. Absent: Councilman Tufto. Against: None. Motion Passed.

Meeting adjourned at 6:47 pm.

Jill mentioned to start signing up for council, three Councilman are up this year.



Deputy City Clerk



Mayor