

## **Dawson City Council Minutes**

**July 5, 2016**

**5:30 p.m.**

The Dawson City Council met in regular session on Tuesday, July 5, 2016, at 5:30 p.m. in the City Council Chambers.

Councilpersons present: Steve Tufto, Becky Bothun, Jeff Olson, Dave Lien, and J.T. Schacherer.

Councilpersons absent: Heather Myers.

Others present: Mayor Merlin Ellefson, City Manager Crystal Johnson, City Clerk Treasurer Tami Schuelke-Sampson, City Attorney Rick Stulz, Dave Hickey, and Lac qui Parle County Recorder Josh Amland.

Declaring a quorum present Mayor Ellefson called the meeting to order and the group repeated the Pledge of Allegiance to the Flag.

Mayor Ellefson asked for approval of the agenda as printed. On motion by Councilman Lien seconded by Councilman Schacherer to approve the agenda with no changes. Voting in favor: Tufto, Bothun, Olson, Lien, and Schacherer; voting against: none; absent: Myers. Motion carries.

On motion by Councilman Schacherer seconded by Councilman Tufto to approve the June 7<sup>th</sup> and June 29<sup>th</sup> Council minutes, and the June bills paid. Voting in favor: Tufto, Bothun, Olson, Lien, and Schacherer; voting against: none; absent: Myers. Motion carries.

Mayor Ellefson opened the 10 minute public forum. Hearing no comments Mayor Ellefson closed the public forum.

Josh stated he was not here to sell but explain the reason for a new flight over Lac qui Parle County. The last flight over was in 2011 and an update is needed in 2017. During the last 6 year contract the second flight over was opted out. The new flight will not only offer high resolution quality photos but also do oblique photos. In 2011 the cost was \$43,000. The 2017 proposal, with the added features of 9" county level with 3" city level, is \$70,000. The cost to upgrade to the 3" city level (7 square miles including Dawson) will cost Dawson \$3,300. Another new feature is that it will show the difference to the foot prints of the buildings from the last flight. The flight will need to be scheduled in September or October so the flight can be completed after the snow melts and before the trees bud. The County will be voting on what proposal they agree with at their next meeting. Council decided to wait and see what the

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County decides and vote on it at the next council meeting. Mayor Ellefson thanked Josh for the information.

On motion by Councilman Schacherer seconded by Councilman Olson to continue funding Western Minnesota Prairie Waters Regional Tourism at \$3,500. Voting in favor: Tufto, Bothun, Olson, Lien, and Schacherer; voting against: none; absent: Myers. Motion carries. It was decided that Council is not interested in having Melissa Streich from the RDC come and present but to provide a brochure.

On motion by Councilman Olson seconded by Councilman Schacherer to approve the Pioneerland Library System 2<sup>nd</sup> quarter funding request. Voting in favor: Tufto, Olson, Lien, and Schacherer; voting against: Bothun; absent: Myers. Motion carries.

On motion by Councilman Tufto seconded by Councilwoman Bothun to approve the second reading of the truck ordinance. Voting in favor: Tufto, Bothun, Olson, Lien, and Schacherer; voting against: none; absent: Myers. Motion carries.

On motion by Councilman Schacherer seconded by Councilman Tufto to approve the summary of the truck ordinance for publication. Voting in favor: Tufto, Bothun, Olson, Lien, and Schacherer; voting against: none; absent: Myers. Motion carries.

On motion by Councilman Olson seconded by Councilman Lien to approve all needed documents to accept the funding for the early storm warning system. Voting in favor: Tufto, Bothun, Olson, Lien, and Schacherer; voting against: none; absent: Myers. Motion carries.

On motion by Councilwoman Bothun seconded by Councilman Schacherer to approve the St. James Catholic Church gambling permit. Voting in favor: Tufto, Bothun, Olson, Lien, and Schacherer; voting against: none; absent: Myers. Motion carries.

On motion by Councilman Lien seconded by Councilman Schacherer to approve the resolution to designate polling place and appointing election judges for the Primary and General Elections. Voting in favor: Tufto, Bothun, Olson, Lien, and Schacherer; voting against: none; absent: Myers. Motion carries.

Mayor Ellefson explained that the City Manager Job Description and Interim City Manager item was tabled from the Special Meeting. JT explained that he would like to look at different options including sharing a City Manager with a neighboring city or having the position be a combined Clerk/Manager position. Any change would require a change to our existing Charter. JT stated he would be a volunteer on a committee to look into this. Jeff and Merlin stated they would like to be on this committee also. On motion by Councilman Lien seconded by Councilman Tufto to appoint Councilman Schacherer, Councilman Olson and Mayor Ellefson to be on this committee. Voting in favor: Tufto, Bothun, Olson, Lien, and Schacherer; voting against: none; absent: Myers. Motion carries. Mayor Ellefson explained that he thinks it would be too big of a work load for one person to do the Clerk/Manager position. JT asked Rick if he would be willing to sit in on the discussions also just to make sure everything is completed properly.

City Manager Crystal's report.

1. Crystal informed Council that at the last EDA meeting Lisa with Southwest Housing was there and explained to the EDA what services and tools they can provide. At this time the EDA is waiting to get updates on the costs for the proposed housing development.
2. Crystal explained that she is still working with local representative offices and they are exploring options to help the City.
3. DSI has informed Crystal that we still have one commercial building available and that the owner of the National Bank Building is interested in pursuing this to fix the north wall. There is still approximately half of the funding available for housing projects.
4. Crystal explained the railroad authority has met and that the 5<sup>th</sup> Street crossing is on the punch list to get fixed this summer.
5. Crystal stated that Mary Quick would like to have a photo with Councilmembers as a thank you for the donations that will be in the Dawson Sentinel. This will be done at 9:00 on Wednesday, July 13<sup>th</sup>.
6. Crystal explained that Kathie Behrens will be retiring from being the head librarian for the Madison, Canby, and Dawson libraries effective August 31. Jeff is our representative on the Pioneerland Board.

Mayor Ellefson thanked Crystal for her work with the City and stated she has done well and completed what was asked of her. Jeff stated he looks forward to seeing Crystal in her new position. Crystal thanked Mayor Ellefson and the Council.

On motion by Councilman Schacherer seconded by Councilman Olson to adjourn the meeting. Motion carries and the meeting adjourned at 6:10 p.m.

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City Clerk Treasurer Tami Schuelke-Sampson

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Mayor Merlin Ellefson