

Dawson City Council Minutes  
January 7, 2020  
5:30 PM

The Dawson City Council met in regular session on Tuesday, January 7, 2020 at 5:30 PM in the City Council Chambers.

Councilpersons present: Councilman Steve Tufto, Councilman Jeff Fish, Councilman Jeff Olson, Councilwoman Chessa Frahm, and Councilman Charlie Prestholdt.

Councilperson absent: Councilman Al Tufto.

Others present: Mayor Randy Tensen, City Attorney Rick Stulz, City Manager Tami Schuelke-Sampson, City Clerk/Treasurer Jill Kemen, Terry Overlander and Dave Hickey.

Declaring a quorum present, Mayor Tensen called the meeting to order and the group repeated the Pledge of Allegiance to the Flag.

Mayor Tensen asked for approval of the agenda. On a motion by Councilman Prestholdt with a second from Councilman Fish to approve the agenda. Voting in favor: Fish, Olson, S. Tufto, Frahm and Prestholdt; voting against: none; absent: A. Tufto. Motion carries.

On motion by Olson with a second from Councilman S. Tufto to approve Consent Agenda items #4 and #19, approval of the December 3, 2019 Council Meeting Minutes and December bills paid. Voting in favor: Fish, Olson, S. Tufto, Frahm and Prestholdt; voting against: none; absent: A. Tufto. Motion carries.

Mayor Tensen then opened the 10 minute public forum. Hearing nothing, Mayor Tensen closed the public hearing.

Terry Overlander was present representing the Dawson Chamber. Chamber owns the digital sign along Highway 212 and 6<sup>th</sup> Street. It is currently outdated and no longer will show time and temp. The sign can only be changed from the chamber office's computer through a dedicated phone line. Chamber does have funds to update the sign, however, this project does get rather expensive. Chamber is asking the City of Dawson to help fund a new updated digital sign. Several possibilities were brought to the last Chamber board meeting. Once Chamber secures the additional funding it needs to help launch a new sign, purchasing an updated sign will happen in the near future.

The regular council meeting was closed and the public hearing was opened at 5:35 PM. Hearing nothing regarding the police squad car grant, the public hearing was quickly closed at 5:36 PM.

Mayor Tensen then called the regular council meeting back open. Further discussion on the benefits of a new sign were talked about. Councilman Olson asked Overlander how much Chamber is looking for. Overlander said Chamber was hoping for 1/3 chamber, 1/3 city, and 1/3 school because all entities can benefit from one sign. On a motion by Councilman Olson with a second from Councilman Fish to fund a new digital sign project up to \$10,000 max investment. Anything over this amount would have to be brought back to council for approval. Voting in favor: Fish, Olson, S. Tufto, Frahm and Prestholdt; voting against: none; absent: A. Tufto. Motion carries. Overlander thanked the council for the help with the new sign project.

Council then reviewed the 2020 council assignments for committees and zoning official. Jeff Fish agreed to take Al Tufto's place on the Water/Wastewater committee. Al Tufto was assigned Charlie Prestholdt's place on the Finance committee. All other assignments stayed the same. On a motion by Councilman Fish to accept the new assignments with a second from Councilman S. Tufto. Voting in favor: Fish, Olson, S. Tufto, Frahm and Prestholdt; voting against: none; absent: A. Tufto. Motion carries.

On motion by Councilman Olson with a second from Councilman Fish to designate Minnwest Bank and Dawson Co-op Credit Union as the official depositories for the City of Dawson funds. Voting in favor: Fish, Olson, S. Tufto, Frahm and Prestholdt; voting against: none; absent: A. Tufto. Motion carries.

On motion by Councilman Fish with a second from Councilwoman Frahm to designate Ehlers Investment Partners as the agency used for managing the City of Dawson investment account. Voting in favor: Fish, Olson, S. Tufto, Frahm and Prestholdt; voting against: none; absent: A. Tufto. Motion carries.

Councilman Prestholdt motioned to designate Dawson Sentinel as the official newspaper of the City of Dawson. Second came from Councilwoman Frahm. Voting in favor: Fish, Olson, S. Tufto, Frahm and Prestholdt; voting against: none; absent: A. Tufto. Motion carries.

The fee schedule remained the same with the exception of camping. Camping rates on peak season increased to \$25.00 per night and \$125.00 per week. On motion by Councilman Olson to approve the fee schedule with a second from Councilman Fish. Voting in favor: Fish, Olson, S. Tufto, Frahm and Prestholdt; voting against: none; absent: A. Tufto. Motion carries.

On motion by Councilman Prestholdt with a second from Councilman S. Tufto to approve the DNR Outdoor Recreation Grant. Voting in favor: Fish, Olson, S. Tufto, Frahm and Prestholdt; voting against: none; absent: A. Tufto. Motion carries.

On motion by Councilman Fish with a second by Councilman Olson to approve the Farmers Mutual Telephone Company donation to the Dawson Fire Department. Voting in favor: Fish, Olson, S. Tufto, Frahm and Prestholdt; voting against: none; absent: A. Tufto. Motion carries.

On motion by Councilwoman Frahm with a second by Councilman Olson to approve the resolution authorizing the mayor and the clerk to execute documents required to receive USDA Rural Development Financial Assistance. Voting in favor: Fish, Olson, S. Tufto, Frahm and Prestholdt; voting against: none; absent: A. Tufto. Motion carries.

Councilwoman Frahm motioned and Councilman Fish seconded the approval of the Minnesota Historical Society Grant Update and Upper Minnesota Valley Regional Development Commission Grant Administration proposal. Voting in favor: Fish, Olson, S. Tufto, Frahm and Prestholdt; voting against: none; absent: A. Tufto. Motion carries.

On motion from Councilman Prestholdt with a second by Councilman S. Tufto to approve the resolution for all city bank account and investment account signers. Voting in favor: Fish, Olson, S. Tufto, Frahm and Prestholdt; voting against: none; absent: A. Tufto. Motion carries.

Computer Commuter update is for information only.

Maintenance Superintendent Brent Powers' Report

No report given.

City Manager Tami Schuelke-Sampson Report

- A. Work on FEMA reporting continues. The first step was completed before the end of December and now Schuelke-Sampson is waiting to hear back from our representative who took vacation until just recently.
- B. Police Chief Andy Stock has withdrawn the contract with the City of Louisburg.
- C. The planning phase of the next street project has started. There was a meeting with engineers with WSN, Rebecca Kurtz with Ehlers, Maintenance Superintendent Brent Powers, Mayor Randy Tensen and Schuelke-Sampson. It was recommended from PFA, Ehlers and WSN to split the project into two phases with the first phase being north of the railroad tracks. There will be a meeting with a representative from Rural Water to discuss current rates, debt and future needs. Schuelke-Sampson and Kemen will be attending this meeting on Thursday, January 09, 2020. This meeting will be the first step in completing a rate study on our own.
- D. The city office will need to close at 3:30 pm Wednesday, January 8, to attend a meeting at JMHS regarding the use of the city office radio for the new Dawson City channel. JMHS and school staff along with a deputy from LqP Sheriff's office will attend.
- E. There may not be a second meeting in January, as Schuelke-Sampson will be out of the office.
- F. Schuelke-Sampson, Chief Stock and Mayor Tensen have been ask to attend a meeting at JMHS regarding the needs of the community for health and wellness on January 13.
- G. Election judges are needed for the upcoming elections. There are three elections in 2020.

The fire department received two bids on the snorkel truck for sale. One bid was from Viessman's for \$1,500.00 and the other bid was someone from Appleton for \$777.77. On motion by Councilman Olson with a second from Councilman Fish to sell the snorkel to the highest bidder, Viessman's. Voting in favor: Fish, Olson, S. Tufto, Frahm and Prestholdt; voting against: none; absent: A. Tufto. Motion carries.

With nothing else on the agenda, on motion by Councilwoman Frahm with a second by Councilman Fish to adjourn the meeting at 6:07 p.m.

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City Clerk/Treasurer

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Mayor