

Dawson City Council Minutes
December 21st, 2021
5:30 p.m.

The Dawson City Council met in regular session Tuesday, December 21st, 2021 at 5:30 p.m. at the Dawson City Hall Council Chambers.

Councilpersons present: Jeff Fish, Jeff Olson, Vince Adelman, Dean Petersen, Steve Tufto, and Charlie Prestholdt. Also Present: Mayor Randy Tensen, Acting City Manager Jill Kemen, Deputy Clerk Kristin Daline, Public Works Superintendent Kurt Collins, Public Works Supervisor Colin Lee, City Attorney Rick Stulz, Burt Faehn, Scott Quick and Mary, Lauren Olson, Kevin from Mississippi, and David Petersen. Dave Falness via Zoom for the first half of the meeting.

Mayor Tensen called the meeting to order at 5:30 pm and everyone repeated the Pledge of Allegiance.

Councilman Olson motioned to approve the agenda with additions of 10H, Resolution approving 6th Street parking and 10I, Resolution approving County State-Aid for 6th Street project with a second from Councilman Petersen. Voting in favor Councilman Petersen, Councilman Adelman, Councilman Olson, Councilman Tufto, Councilman Fish and Councilman Prestholdt. Absent: None. Against: None. Motion Passed.

Councilman Olson motioned with a second from Councilman Petersen to approve consent agenda item number four, December 7th Council Meeting Minutes and small cities information, 10C, Fair Housing Plan of Action, SCDP Income Reuse Plan, Section 3 Plan Dawson Small Cities Development Program, Prohibition of Excessive Force Policy and Drug Free Workplace. Voting in favor: Councilman Petersen, Councilman Adelman, Councilman Olson, Councilman Tufto, Councilman Fish and Councilman Prestholdt. Absent: None. Against: None. Motion Passed.

Requests

The city office has received all the necessary paperwork for the application from the Dawson Chamber of Commerce for their gambling permit. On motion by Councilman Petersen to approve the permit with a second from Councilman Olson. Voting in favor Councilman Tufto, Councilman Adelman, Councilman Prestholdt, Councilman Fish, Councilman Olson and Councilman Petersen. Absent: None. Against None. Motion passed.

10 Minute Public Forum

Mayor Tensen opened the 10 minute public forum at 5:37 pm. Hearing nothing, Mayor Tensen closed the 10 minute public forum at 5:38 pm.

Reports of officers, boards, and committees

The Road and Bridge Committee Meeting Minutes are included in the packet. Kemen reported that the deadline for the Safe Routes to School grant application has been extended to January 14th. The city is requesting the max dollar amount of \$500,000. City engineer Jeff Kuhn went through some of the main street business basements with Olsen Plumbing. Re-plumbing in some of the basements will be part of the project cost. Kuhn will update the city as soon as he has a cost figure from Olsen Plumbing rerouting the water lines in the main street businesses. Councilman Adelman questioned if the city or contractors have ran in to lead, or galvanized lines in the 1st phase of the project. Public Works Superintendent Collins said that they have not so far.

Water/Wastewater Committee Meeting Minutes are included in the packet. Kemen reported on the rate increases that will go in to effect in January 2022. The water rate charge over 200,000 + gallons was discussed. Currently, high water users get a discount over 200,000 gallons at the rate of .45 per hundred. It was decided to raise the rate to .63 per hundred. The County ditch system was discussed briefly, with more information to come in the future. Ag land outside the City limits was discussed. This will be readdressed with the other rates in 2023.

Public Works Superintendent Kurt Collin's Report

Collins gave a brief update on the water main break off of Chestnut and the alley by Mandy Johnson's building. It is a challenge to work in the alley with so many utilities above and below ground, and the shutoff valves in town are very old and hard to turn. The city crew fixed the line with a live water line, as they weren't able to turn the valve off. Collins said they had tried to turn 8 valves with no success, mentioning that the infrastructure project is needed.

Interim City Manager Jill Kemen's Report

CEDA has hired a new representative for the city. Kemen has met with Sarah and visited with some of the downtown business owners. Sarah will be at the next EDA meeting on Monday, December 27th. The EDA will decide at the meeting if they will continue the contract with CEDA.

Policies from the SCDP are included on the consent agenda that will be talked about later in the meeting. An account at Minwest Bank will be set up and money will be wired to the UMVRDC and they will turn around and cut checks to the contractors. 18 homes and 4 businesses can participate and will receive letters towards the end of January. There was not a target area for homes in Dawson. main street was the target for businesses. The contract states that work must be completed within 3 years. If there is any money left over from projects, the city will be asked to try and recruit projects to use the full dollar amount the city was awarded. The County had a public hearing for the tax abatement for the apartment complex. The Commissioners approved the tax abatement unanimously. The area on East Ash will be re-platted by a surveyor.

Ordinances and Resolution

Kemen discussed the first reading for water/sewer ordinance change. A letter has been drafted and will go out next week to all homeowners, and people that own lots in Dawson that have not received a bill prior. Rates will be reviewed again in year 2023. The second reading will be January 4th and a publication will go in the paper on January 12th. Councilman Tufto said that if the enterprise funds of water and sewer do not show cash flow, the city would not be eligible for grant funding. Councilman Adelman asked when the last time the Flow, BOD, and TSS rates were increased. Kemen said that she would look into it, and those rates will be addressed again in 2023. On motion by Councilman Olson with a second from Councilman Prestholdt to approve the first reading of the ordinance adopting the new rate changes. Voting in favor Councilman Petersen, Councilman Fish, Councilman Adelman, Councilman Olson, Councilman Tufto and Councilman Prestholdt. Against: None. Absent: None. Motion Passed.

On motion by Councilman Tufto with a second from Councilman Petersen to approve the resolution adopting a residential anti-displacement and relocation assistance plan. Voting in favor Councilman Petersen, Councilman Fish, Councilman Adelman, Councilman Olson, Councilman Tufto and Councilman Prestholdt. Against: None. Absent: None. Motion Passed.

On motion by Councilman Prestholdt with a second from Councilman Petersen to approve the Policy and Procedural Guide for Owner-Occupied rehabilitation. Voting in favor Councilman Tufto, Councilman Adelman, Councilman Fish, Councilman Prestholdt, Councilman Olson and Councilman Petersen. Against None. Absent: None. Motion passed.

On motion by Councilman Olson with a second from Councilman Petersen to approve the Policy and Procedural Guide for Commercial rehabilitation. Voting in favor Councilman Tufto, Councilman Adelman, Councilman Fish, Councilman Prestholdt, Councilman Olson and Councilman Petersen. Against None. Absent: None. Motion passed.

The SCDP funds will be requested through the city and deposited into the city's bank account. The city will send funds to the UMVRDC after the deposit is made in the account. The UMVRDC will then pay vendors approved in the request. On motion by Councilman Olson with a second from Councilman Petersen to approve the authorization of UMVRDC to sign the Reimbursement requests. Voting in favor Councilman Petersen, Councilman Fish, Councilman Adelman, Councilman Olson, Councilman Tufto and Councilman Prestholdt. Against: None. Motion Passed.

A resolution of support from the city is needed to continue the implementation of the Safe Routes to School plan with the state. On motion by Councilman Petersen with a second from Councilman Prestholdt to approve the resolution for the Safe Routes to School Grant application. Voting in favor Councilman Petersen, Councilman Fish, Councilman Adelman, Councilman Olson, Councilman Tufto and Councilman Prestholdt. Against: None. Motion Passed.

On motion by Councilman Olson with a second from Councilman Tufto to approve the resolution for 6th Street parking. Voting in favor Councilman Petersen, Councilman Fish, Councilman Adelman, Councilman Olson, Councilman Tufto and Councilman Prestholdt. Against: None. Motion Passed.

A resolution is needed by the state that the city and the county agree to work together on 6th Street. This is also a state requirement for the county to receive funds. On motion by Councilman Olson with a second from Councilman Petersen to approve the resolution for County State-Aid for 6th Street. Voting in favor Councilman Petersen, Councilman Fish, Councilman Adelman, Councilman Olson, Councilman Tufto and Councilman Prestholdt. Against: None. Motion Passed.

Old Business

The Western Minnesota Prairie Waters Visitor Guide through the UMVRDC advertising interest was tabled from the December 7th meeting. Kemen said that the Chamber has done this ad in the past, the city has not. On motion by Councilman Olson with a second from Councilman Prestholdt to have the UMVRDC design a 1/3 page vertical ad for the city in the visitor guide for \$700, to be paid for out of the Liquor Store fund. Voting in favor Councilman Petersen, Councilman Fish, Councilman Adelman, Councilman Olson, Councilman Tufto and Councilman Prestholdt. Against: None. Motion Passed.

New Business

Mike Cagley was not present at the meeting to do the Deeproot Barrier presentation. Councilman Prestholdt spoke briefly on the topic. A 2'x2' barrier is \$10 each. The barrier would be installed right

next to the curb or tree. One side of the tree roots would be cut a year, and the barrier installed. Mayor Tensen asked if this would be a city expense or a homeowner expense. Councilman Prestholdt said that he would like the engineer to look at this option. Councilman Adelman mentioned that he has spoken with people who live in cities that have used the deeproot barriers. On motion by Councilman Prestholdt with a second from Councilman Tufto to have engineer Jeff Kuhn take the time to look at this option.

Voting in favor Councilman Petersen, Councilman Fish, Councilman Adelman, Councilman Olson, Councilman Tufto and Councilman Prestholdt. Against: None. Motion Passed.

Scott Quick spoke about the land he and his wife Mary are gifting to the city in Riverview Estates. Lot 7, Quick said is a very large lot and part of it is in the flood plain. To make the lot more appealing to a potential buyer, Quicks decided to divide a portion of the lot to gift to the city. This space would be a green space that would look nice with trees and possibly a Riverview Estates sign. Council thanked Scott and Mary for their generous gift. On motion by Councilman Olson with a second from Councilman Petersen to accept the parcel of land in Riverview Estates. Voting in favor Councilman Fish, Councilman Adelman, Councilman Olson, Councilman Petersen, Councilman Tufto and Councilman Prestholdt. Absent: None. Against: None. Motion Passed.

Miscellaneous Announcements

The next Council Meeting will be January 4th at 5:30 pm. The city offices will be closed December 24th and December 31st.

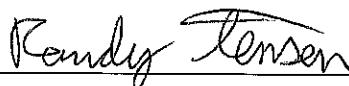
Adjourn Meeting

Hearing nothing else, on motion by Councilman Petersen with a second by Councilman Olson to adjourn. Voting in favor Councilman Adelman, Councilman Fish, Councilman Olson, Councilman Petersen, Councilman Tufto and Councilman Prestholdt. Absent: None. Against: None. Motion passed.

Meeting adjourned at 6:23 p.m.



Deputy City Clerk



Mayor